

## **OIG/GSA SCREENINGS**

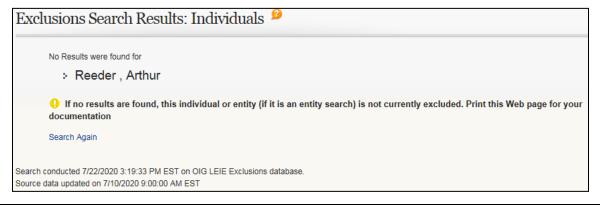
CMS, DHCS, and affiliated health plans require that all individuals and entities involved in the administration or delivery of benefits of government-funded healthcare programs do not appear on the DHHS Office of the Inspector General (OIG) or General Services Administration (GSA)\* exclusion lists. The IPA may at any point monitor or audit our contracted entities to ensure compliance with screening requirements.

- > All employees and contractors, including entities, must be screened.
- > <u>Screenings must be conducted prior to hire/contracting and monthly thereafter.</u>
- > Excluded individuals or entities must be removed immediately from IPA business.
- > Evidence of all screenings must be saved for a minimum of ten (10) years.

\*General Services Administration (GSA) administers the System for Award Management (SAM).

## The DHHS Office of the Inspector General (OIG)

- 1. Navigate to <a href="https://exclusions.oig.hhs.gov/">https://exclusions.oig.hhs.gov/</a>
- 2. Enter the employee or contractor name (including entities.)
- 3. Save a screenshot of the results, or print to PDF.
  - a. Ensure the individual/entity name, screening date, and results are visible.



## General Services Administration (GSA) / System for Award Management (SAM)

- 1. Navigate to <u>www.sam.gov</u>
- 2. Enter the employee or contractor name (including entities.)
- 3. Click "Save PDF" to capture the results.
  - a. Ensure the individual/entity name, screening date, and results are visible.

